

ITEM	DUE DATE	NATIONAL ITEM?	NATIONAL CREDIT
Chapter Demographics	2/28/17	YES	
Update Membership Database	2/28/17	YES	
Conduct training/orientation for 2017 BOD	2/28/17	YES	
Attend Local Officer Training organized by NCJC or JCIUSA	2/28/17	YES	
Submit Chapter Plan (with member survey, budget, membership plan, calendar, org chart)	2/28/17	YES	
(2) Delegates at NCJC BOD @ YE Convention	2/28/17	YES	
Membership Survey with Results	4/15/17		
Conduct/Submit Quarterly plan review	4/15/17	YES	
Chapter Bylaws (Update? Why/Why not?)	4/15/17		
Update/Renew Liability Insurance	4/15/17	YES	
Update/Renew Articles of Incorporation	4/15/17	YES	
File 990	4/15/17	YES	
(1) Member participate in JCIUSA Event (by 12/31) or (3) Members participate in (1)webinar/Q	6/15/17	YES	
(1) New Member Orientation Conducted	6/15/17	YES	
Participation in LP Calls	6/15/17		
Passport to Civic Leadership Training (EC for particiaption increaste by 25%/semester)	6/15/17	YES	
Support of NCJC Priority Projects (financial support, manpower, in-kind donations)	6/15/17	YES	
Support/Promote JCIUSA/JCI Priority Projects/Programs	6/15/17	YES	
E-Communication with Members monthly (emails, facebook groups, newsletters)	6/15/17	YES	
Chapter Web Presence updated monthly (credits awarded each month up to 6)	6/15/17	YES	
Submit to NCJC E-brief 1 time per quarter	6/15/17		
Membership Retention (at least 65%, more we can give EC)	6/15/17		
Membership Growth (credits awarded each quarter of growth)	6/15/17		
Chapter Visitation (1/semester- EC for more than 3 visits)	6/15/17		
Conduct Monthly Membership Events (socials, m-nights, GMM)	6/15/17	YES	
Conduct Monthly Board Meetings	6/15/17	YES	
Participation in (1) NCJC Competitons (Mid-Year Convention- Register in advance)	7/15/17	YES	
Run Individual Development Projects	7/15/17	YES	
Run Community Development Projects	7/15/17	YES	
Run International Projects	7/15/17	YES	
Run Business/Ways and Means Projects	7/15/17	YES	
Mid Year Review of Chapter Plan	7/15/17	YES	
Conduct at least 1 meeting with gov't officials (local,state,national)	7/15/17	YES	

(2) Delegates at NCJC BOD @ Mid-Year Convention	8/15/17		
(1) Delegate at NCJC GMM @ Mid-Year Convention	8/15/17		
Have (x%) of members @ Full Weekend at MY Convention (% based off Jan 1 Membership)	8/15/17		
Quarterly Review of Chapter Plan	11/15/17	YES (due 10/30 to national	
(2) Delegates participating in NCJCC BOD @ Fall Conference	11/15/17		
Have (x%) chapter attend Fall Conference (Based off Jan 1 Membership)	11/15/17		
(1) Delegate at Regional Day	11/15/17		
Participation in LP Calls	12/15/17		
Conduct New Member Orientation	12/15/17		
Passport to Civic Leadership Training (EC for participation increase by 25%/semester)	12/15/17	YES	
Support of NCJC Priority Projects (financial support, manpower, in-kind donations)	12/15/17	YES	
Support/Promote JCIUSA/JCI Priority Projects/Programs	12/15/17	YES	
Web Presence Updated Monthly	12/15/17		
Submit to NCJC E-brief 1 time per quarter	12/15/17		
Conduct/Provide Update on (1) ACF Project	12/15/17	YES	
Monthly Membership Events (socials, m-nights, GMM)	12/15/17		
Monthly BOD Meetings	12/15/17		
Membership Retention	12/31/17		
Membership Growth (credits awarded each quarter of growth)	12/31/17		
Run Community Development Projects	12/31/17	YES	
Run Individual Development Projects	12/31/17	YES	
Run Business/Ways and Means Projects	12/31/17	YES	
Run International Projects	12/31/17	YES	
Visitation to NCJC Priority Projects	12/31/17		
Chapter Visitation (1/semester- EC for more than 3 visits)	12/31/17		
Have at least 1 member attend an official JCI training	12/31/17	YES	
(1) Member participate in JCIUSA Event or (3) Members participate in (1) webinar	12/31/17	YES	
Achieve YTD Growth	12/31/17	YES	
Year End Review of Chapter Plan	1/10/18	YES (National Date unknown)	
Participation in (1) NCJC YE Competitions (register prior)	01/10/18	YES (National Date unknown)	